

Welcome to the City of Toronto's Home Energy Loan Program (HELP) (the "Program"). The purpose of the Application is to determine eligibility for HELP funding to undertake energy efficiency, water conservation, and renewable energy works to your property. Please complete the following form and submit it to the City. Further instruction on how to submit this application is found below.

Additional information about HELP can be found by visiting www.toronto.ca/home-energy-loan. Any questions you may have can be directed to the HELP Program Manager by e-mailing homeenergyloan@toronto.ca or by calling 416-392-1826.

What's Next?

Upon receipt of your completed Application, the Program Manager will review your form to determine your property's eligibility based on the following:

- Property type, location and verification of property ownership
- Status of your property tax and utility bill payments
- Mortgage lender consent (if applicable)

After completion of the review, if you meet Program eligibility requirements, the Program Manager will provide you with a Notice to Proceed letter that identifies:

- The maximum eligible funding amount for your project
- A HELP file reference number for tracking your application as you proceed
- Information for contacting an Enbridge-approved Registered Energy Advisor to arrange for a Pre-Retrofit Home Energy Assessment, the cost of which is not eligible for re-imbusement under this Program

How to submit the Application (Choose one of the following methods)

Mail a hardcopy of this form to:	Visit us in-person* at:	Complete online (coming soon):
Program Manager Home Energy Loan Program City of Toronto, Environment & Energy Division 55 John Street, 2 nd Floor Toronto, ON M5V 3C6	Metro Hall 55 John Street, 2 nd Floor Toronto, ON M5V 3C6	www.toronto.ca/home-energy-loan
	*Call 416-392-1826 to schedule an appointment.	


Application

City of Toronto
Home Energy Loan Program

A - Applicant Information				
i. Applicant Primary Contact				
The person to whom all communication (i.e. letters, e-mails), including any legal notices under the Property Owner Agreement with the City, will be directed (the "Primary Contact").				
Primary Contact Name (First, Last)				
<input type="checkbox"/> Check this box if First Name and Last Name do not apply to you because you have either a registered Birth Certificate or Change of Name Certificate bearing a Single Name. Provide your name below. Single Name				
Mailing Address (Street Number, Street Name)				
City/Town	Province	Postal Code		
Email				
Telephone Number				
Relationship to Property	Owner	Manager	Tenant	Other (specify)
Preferred Method of Communication	Telephone	Email		Mail

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A - Applicant Information														
ii. Legal Name(s) of Property Owner(s)														
Please identify all property owners listed on the registered title for the property. All registered owners of the home must be identified in this section and consent to participate in HELP (the "Property Owner").														
Name of Property Owner 1:														
Name of Property Owner 2:														
Name of Property Owner 3:														
B - Property Information														
i. Property Identifying Information (The "Property")														
Only properties located within the geographic boundary of the City of Toronto can participate in HELP. Condominiums are not currently eligible.														
Please identify the Property you are interested in improving.														
Property Address (Street Number, Street Name)														
City/Town					Province					Postal Code				
Assessment Roll No.*			-			-			-			-		
* You can find your assessment roll number by looking at the top left corner of your property tax bill. Provide the first 15 digits only.														
														

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B - Property Information			
ii. Property Type			
What best describes your Property (check one):			
	Fully Detached		
	Semi-detached		
	Townhouse		
	Multi-unit low-rise building	Number of Units	
	High-rise apartment building	Number of Units	
B - Property Information			
iii. Utility Information			
What is the primary fuel used to heat the Property?			
Natural Gas	Electricity	Oil	Other (specify)
Who pays the utility bills for the Property? (Check all that apply)			
	Owner	Tenant	Third Party (i.e. condominium corporation)
Natural Gas Bill			
Electricity Bill			
Water Bill			

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C - Mortgage Lender Consent		
Properties that are subject to a mortgage(s) will require the Property Owner(s) to obtain written consent from all mortgage lenders.		
Is the Property subject to a mortgage?	Yes	No
If “yes”, then list the lenders(s) holding these mortgages:		
Name of Financial Institution 1:		
Name of Financial Institution 2:		

Note: Failure to obtain written consent from all mortgage lender(s) could result in the Property Owner breaching a mortgage obligation with the lender. The City is not responsible or liable for such an outcome.

D- How Did You Hear About Help?			
How did you first hear about the City of Toronto's Home Energy Loan Program?			
	City of Toronto/ Live Green Toronto websites		Energy Advisor
	Enbridge Gas/Toronto Hydro		Home Renovation Contractor
	Community Group		Social media (i.e. Facebook, Twitter)
	Neighbour/Family/Friend		City staff
	Event		Other (please specify)

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E- Applicant Signature		
<p>I, _____ on behalf of the Property Owner(s) hereby:</p> <ul style="list-style-type: none"> Attest to having obtained consent from all property owners on registered title for the property to participate in the Program and am authorized to sign this document on behalf of all other property owners; Attest that all the information submitted as part of this application is truthful and accurate; Engage with the HELP Program Manager and/or other City staff on behalf of the property owner(s); Have read and understand the HELP Homeowner Guide and consent to the participation of the Property in the Program; and Understand and agree that any funding received under HELP will be repaid to the City by payment of a special charge added to the Property's tax account by the City. 		
Applicant Name (First, Last -print)	Applicant Signature	Date (yyyy-mm-dd)

Environment & Energy collects personal information on this form under the authority of the City of Toronto Act, 2006, S.O. 2006, Chapter 11, Schedule A, s. 136 (c), Ontario Regulation 596/06, s. 35 under this Act, and the City of Toronto By-laws: 1105-2013 and 573-2017. Information collected will be used to assess and qualify Properties for the Program, followed by subsequent communication with the Applicant Primary Contact in order to access Program funding. The information will be shared with Revenue Services to verify ownership. Questions about this collection can be directed to the Supervisor, Environment Policy, Metro Hall, 55 John Street, 2nd Floor Toronto, Ontario, M5V 3C6 or by telephone at 416-392-6063.